



Academic Prospectus for Bachelor of Arts

Assembly Bible College

(Revised March 2017)

ASSEMBLY BIBLE COLLEGE PROSPECTUS

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Welcome to Assembly Bible College, a School which exists to help believers fulfil God's call on their lives by providing high quality, affordable preparation for church leadership and lay ministry within the context of the local church and community. Assembly Bible College has the courses you need to improve your understanding and presentation of God's Word.

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Preamble

- (a) The strategic goal for a Tertiary Education behind the expectations of HRDC in Botswana is to ensure that Batswana have equipped access to quality Tertiary Education system that are responsive to every element of their personal well-being, social progress and economic development and which advances to the fullest extent possible their potentials for learning, their individual capacities, their future aspirations so they can contribute to the development of a globally connected and prosperous nation (National Human Resource Development Strategy, 2009-2022).
- (b) Over the last decade there has been a new emphasis in developing countries on the importance of tertiary education for economic and social development, with the recognition that it is a public good as well as a private benefit. The Government of Botswana's *Tertiary Education Policy* of 2008 assigns the sector a significant role in promoting the transition from a resource driven economy to a knowledge society.
- (c) The constitution of Botswana recognizes the right to religious association in all spheres of life. This is supported by Botswana's vision 2016 pillars of a moral and tolerant nation, and a compassion, just and caring nation (Vision 2016, 1997). That is to say the Vision recognizes religion as a significant sector for the support and development of the people of Botswana for transformation of social, moral, ethical, and spiritual values.
- (d) Therefore, to fulfil this College mandate, this institution was started. ABC may be a small institution but we are growing and our Vision for the future is compelling us to plan and prepare to be a dynamic institution that effectively meets the spiritual and academic needs of the citizens of Botswana and beyond.
- (e) There is proof of the continuing need for the institution and its services. The most significant evidence of lifelong learning is that ABC graduates are enrolling in Global University's degree programme. Over 90% of the 2014 graduates have now enrolled in the BA degree course offered by Global University (USA), and is facilitated by ABC.
- (f) Informally, many graduates are asking for seminars and permission to come back to ABC and take some of the new courses that are now offered. One evidence that students are becoming lifelong learners is that our graduates ask to come and use our library.
- (g) The General Presbytery (GP) of the Assemblies of God in Botswana, who are also the "employers" of our graduates have reviewed our programme objectives and constantly monitors all aspects of our academic programme to ensure that we are producing servants leader who are transformed to meet the mandate of the church and the country's spiritual, psychological, and social uplifting.
- (h) ABC makes and will continue to make a significant contribution towards broadening the availability of and access to tertiary education in the country. The College stands a good chance of operating successfully and that it will continue to do so independent of public

funding. This is based on the fact that the College has a long history of operation, since 1970. Our reputation made the College to reach and stands a good chance of maintaining high organisational and academic standards.

Keep the Faith,

Rev. P.B. Ntwaetsile (The President)

General Information

Rationale: Why Assembly Bible College?

- (a) Throughout the pre-colonial and colonial era, even up to contemporary times, religious organisations have made a significant contribution to the development of education (Moorad, 1993; Mautle, 2001).
- (b) Botswana is a highly religious society, with Christianity dominating (Kgosimore, Sebolai, Macheng & Mabote, 2011). The role of the church's teachings in society embody a great deal of an educative institution as it teaches the society in social aspects of life such as morality, behavioural patterns (Goitsemodimo, 1984). He further asserts that Christian teachings instruct on ethics such as justice, injustice, loving your neighbours, lectures against jealousy, and righteousness. According to Goitsemodimo (1984), the church teaches against youth's shameless beer drinking before elders, insulting others, quarrelling and fighting with elders.
- (c) From their census analytic data report, Kgosimore, et al. (2011), recorded low rates of marriages and high rates of cohabitation owing to the collapse of solid family structure.
- (d) Based on his critical analysis of Christian teachings, Goitsemodimo (1984) asserts that most church denominations cater for the welfare, health, prosperity and well-being of the society.
- (e) Botswana as a nation recognises the Church as one of the civil society which is hoped to help eliminate most of the problems faced by youth. In his presentation at the launching of the National Youth Policy 1996, the then Minister of Labour and Home Affairs, (Hon. B. K. Temane) link Churches with the Government in support to fight against youth problems.
- (f) Christian teachings undoubtedly changed Botswana's customs such as marriage customs especially polygamy, rainmaking ceremonies and customs related to the burial of the dead Sales (n.d.).
- (g) The Christian teachings spread the message of 'unity' which is one of the most significant pillar that promote a democratic society, as in case of Botswana's Vision 2016.
- (h) Extract from his report of the joint advisory committee of Ntlo ya Dikgosi and Botswana Council of Churches on Social Values, Gaborone (2008) articulate the role of the church and other religious institutions being agents for spiritual and moral guidance, spiritual counselling, the societal changes, and enhancing requisite moral regeneration.
- (i) On the year 2015, Botswana engaged a consultative Presidential task Team (PTT) to consult with Botswana on their future, out of which Vision 2036 was born. The vision regards faith as foundational to build society's moral and ethical standards for social development and cohesion. It further depict religion as part of fabric that holds society

together, expected to safeguard morality, promote tolerance, and assure progressive governance. In Botswana, religious organisations have been instrumental in the building of the country and will continue to do so in future. They continue to provide services such as medical treatment, leadership, orphan care, education, to name but a few. Botswana is a plural society and different religions have and will continue to play a major role in the development of this country” (Vision 2036 Presidential Task Team, 2016, p.27).

- (j) “Botswana’s religious institutions, in partnership with government, will play an increased role in safeguarding morality, promoting tolerance, and assuring progressive governance. Our society’s moral values will be premised on a variety of ethics, including religious ethics. Religious organizations will play a key role in advising the government on moral and governance issues. All religions will be accorded the respect to play a meaningful role in Botswana’s socio-economic development” (Vision 2036 Presidential Task Team, 2016, p.28).
- (k) “Faith is the foundation upon which society builds its moral and ethical standards for social development and cohesion. Botswana will be morally upright and tolerant of one another, irrespective of gender, age, location, religion or creed, ethnic origin, sex, disability, language or political opinion. Freedom of worship will continue to be guaranteed to promote tolerance, peace and social cohesion across all sections of our society. The principle of *Botho* will be an anchor that guides our lives. Among others, faith-based institutions will play a significant role in shaping the morality of our society” (Vision 2036 Presidential Task Team, 2016, p.18).
- (l) Hence it is based on these studies, national perspectives and observations, that Assembly Bible College (ABC) want to **“Equipping Servant leaders to transform nations.”** These leaders shall implement this role in the following career opportunities:
 - (i) Counsellors: spiritual, psychological, social, therapists
 - (ii) Community development programmes’ Leader
 - (iii) Civilian Chaplains
 - (iv) Advisors
 - (v) Pastors, Evangelists, Prophets, Teachers, Apostles

Historical Overview of the College

- (a) As stated in the College’s constitution, the name of this institution is Assembly Bible College (ABC). The College is located at Tlokweng, Sefoke Ward, and Plot # 12141. The College is owned and operated by a community of people of a church, Assemblies of God in Botswana (AOG). It is an education department of this organisation. This appears in *Article xv: Christian*

Education and Theological Training, of the constitution of the Assemblies of God in Botswana

- (b) It offers a Christ-centred theological education. This echoes the cries of the prophet Hosea when he declared, “My people are destroyed from lack of knowledge.” (Hosea 4:6) The apostle Paul urges us, “Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the word of truth.” (II Timothy 2:15). Hence the theological training.
- (c) Assembly Bible College (ABC) was established after unfortunate events took place in Lesotho and South Africa respectively. In 1969, four young men and women were sent to Lesotho to train as workers at an Assemblies of God College there. Unfortunately, this arrangement was short lived as a year later, the political turmoil in that country abruptly forced the students to come back to Botswana. As a result, Rev GL Haggard then quickly made an arrangement with the South Africa Assembly Bible College to have the Batswana students admitted there. This too failed as the South African Apartheid government would not grant Batswana students study permits as they were deemed as political risks. It became therefore incumbent/obligatory for the missionaries in Botswana to come with an alternative plan to ensure that that the returning students continue and complete their course.
- (d) Thus in 1970, having entered into an agreement with the local church, the Assemblies of God World Missions authorised the country missionaries to establish a Bible College in Botswana. The Gaborone Assembly of God agreed to lease a piece of land within its grounds to build a structure for the college. A total of eight students were enrolled at that time.
- (e) The establishment of training facilities falls within the mission of the Assemblies of God World Missions to REACH, PLANT, TRAIN and SERVE. To this end, the establishment of a Bible Training College in Botswana was key in reaching Botswana for Christ to fulfil the mandate of the church to evangelise which is the pillar and anchor of the New Testament church.
- (f) Assembly Bible College (ABC) was founded in 1970 in Gaborone under the leadership of Rev. G.L. Haggard as Principal. Shortly afterwards, Rev. G.L. Olshevski took over the College and they, and the College moved to its 3.2 hectars campus in Tlokweng in 1981. Rev. James Stewart Jr. and family transferred to Botswana from KwaZulu Natal in 1982, and served on staff at the College.
- (g) Rev. R. Habibo (AOG Botswana’s Bishop) joined the faculty in 1977 and became the principal in 1982. Rev. Habibo served as principal until 1996. Rev. K.K. Mbae served as Principal till 2000. Rev. L. Stevens served briefly in 2000. Rev. P. Mahar took over in 2001 and served the College till April of 2005. Dr. Charles Wilson took over the leadership of the College in April 2005 until 2009. Rev. Samuel Letang took over in 2009 to 2015 and Rev. Phodiso Ntwaetsile is the current President of the College.

- (h) ABC is built upon the “Statement of Fundamental Truths” as one of its pillars. These are tenets of faith in Jesus Christ as the Lord and Saviour. The Statement of Fundamental Truths is fully tabled in *ARTICLE VI: STATEMENT OF FUNDAMENTAL TRUTHS* of the Church’s constitution.

Local Accreditation and Approvals

- (a) ABC is registered and recognised by Ministry of Education of Botswana, under Human Resource Development Council (HRDC). The College programme(s) are accredited by Botswana Quality Authority (BQA).

International Accreditation and Approvals

- (a) ABC has a Cooperative Articulation Agreement with Global University (GU).
 - (i) Global University, located at 1211 South Glenstone Avenue, Springfield, Missouri, USA, is a regionally and nationally accredited institution of higher learning. Global University cooperates with Assembly Bible College through an articulation agreement. The agreement stipulates the acceptance of Assembly Bible College credits for transfer into Global University Bachelor of Arts programs. It furthermore stipulates the advanced standing of those Assembly Bible College graduates who choose to matriculate into a Global University Bachelor of Arts program.
 - (ii) In addition to the cooperative agreement facilitating transfer of credits, Global University makes undergraduate-level curriculum and related assessment instruments available to Assembly Bible College. Global University supports a national office on the campus of Assembly Bible College for the express purpose of facilitating the cooperative relationship with ABC. The Global University national office is supervised by an authorized Global University national director.
- (b) Proof of the legal recognition and accreditation status of Global University in its own country is given.
 - (i) Global University is a registered corporation in the state of Missouri in the USA. A letter confirming this legal status is attached. Furthermore, Global University is registered in the State of Missouri, USA, as an institution of higher learning authorized to grant degrees.
- (c) Proof that a recognised national or international education quality assurance agency has conferred accreditation on Global University is provided.
 - (i) Global University is accredited by the Distance Education Accreditation Commission (DEAC), which changed its name from the Distance Education and Training Council in 2015, and the Higher Learning Commission (HLC). Documents confirming these accreditation recognitions are attached.

- (ii) A full description of Global University's accredited status with the Higher Learning Commission is presented on the HLC website at:
<https://www.hlcommission.org/component/directory/?Action=ShowBasic&Itemid=&instid=2864&lang=en>
- (iii) A full description of Global University's accredited status with the Distance Education Accreditation Commission can be found by searching for "Global University" under accredited institutions at: <http://www.deac.org/>
- (d) Global University relates to Assembly Bible College through a Corporative Articulation Agreement, which recognizes the eligibility of ABC credits for transfer in Global University programs.
- (e) Global University's commitment to accept Assembly Bible College graduates for continued study and to transfer credits contributes to ABC's viability in several ways. This cooperative relationship allows ABC to recruit students with the assurance of credit transfer and continued study in an accredited university.
- (f) In terms of knowledge and support, ABC's application for registration is certainly supported by Global University. Such registration strengthens the existing cooperative relationship.
- (i) Global University addresses how its role as a cooperative partner might contribute to ABC's successful attainment of goals and objects. Global University's commitment to accepting credit in transfer from ABC ascribes validity and value to ABC's higher education programs. Global University's commitment to making curriculum and assessment instruments available to Assembly Bible College insures that ABC can equip its faculty with proven, quality-reviewed and recognized course content.

Vision:

"Enhanced international recognition through transformative Christian education"

Mission:

"To Enable and Inspire Students to Achieve Christian Academic Excellence through Developed Servant Leaders, Spirit Filled, Great Commission Driven, and Positive Contributors to Society"

The General Goals

- (a) The general goals of the school provide direction for current operations and future development, in alignment with the mission statement.
- (i) The grand goal of ABC is "to be known in Botswana as the premier residential theological institution."

- (ii) The specific goal then include the following:
- To ensure that “the called” are trained at an affordable cost.
 - To develop the academic human capital for Botswana and beyond.
 - To recruit teaching staff from other disciplines such as counselling, psychology, philosophy, sociology, accounting, and history.
 - To prepare and equip servant-leaders who will fulfil the Great Commission to “make disciples of all nations in the power of the Holy Spirit.”
 - To point the student toward what today’s church should be like, wherever people know and follow Jesus Christ.
 - To equip servant leaders who are empowers and equips both men and women to expand His kingdom.
 - To prepare workers for Christian ministry.
 - To admit students who will make a positive contribution to the educational environment of ABC and who will be the next generation of transformative leaders.
 - To prepare students for effective ministry.

Specific Objectives that Implement the School’s General Goals

- (a) The College has at least two grand objectives:
- (i) To provide quality praxis Christian education for lifelong learning that is accessible, intentional, transformative, and appropriate for preparing servant leaders for transformative leadership.
 - (ii) To network with churches locally and internationally, communities, and other institutions, developing effective intentional, theological programme(s) to meet the spiritual, moral, psychological needs, and foster socio-economic status of the people.
- (a) These objectives are widely known amongst the students, staff, and Administration. They are discussed informally by the various groups and formally, they appear in reports (Executive Summary, Catalogue, Student Handbook, and Faculty Manual). In all these documents, these objectives are further narrowed into specific objectives as follows:
- (i) To have the facilities and staff to train a manageable resident and international students.

- (ii) To equip students through a combination of formal and practical training experiences.
- (iii) To offer Certificate, Bachelor of Arts, BA Degree, and facilitate Global University Degree Programs.
- (iv) To encourage National Church partnership in supporting ABC operationally and all future capital developments.
- (v) To provide continuing education Programs that are accessible and appropriate for laymen and pastors.
- (vi) To network with churches, communities, and other institutions developing effective theological programs that meet the spiritual needs to fulfil the Botswana's vision 2016 (educated and informed churches).
- (vii) To be recognized and accredited by Botswana Government, institutions, and accrediting associations.
- (viii) To secure as many as possible the collaborations both locally and internationally.

Values

ABC is a Christian educational institution in which students, administration, faculty and staff strive to achieve a Christ-centred community. The establishment of worthy standards of life, although not a simple task, is a vital concern for the college administration.

Our values can be summarized as:

1. **Devotion:** passionate about our walk with God.
2. **Relationship:** compassionate towards others.
3. **Integrity:** our words and deeds are the same.
4. **Excellence:** the best for the Glory of God.

Doctrinal Statement

We Believe ...

1. The Bible to be the inspired and only infallible and authoritative Word of God.
2. That there is one God, eternally existent in three persons: God the Father, God the Son, and God the Holy Spirit.
3. In the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal future return to this earth in power and glory to rule a thousand years.

4. In the Blessed Hope, this is the Rapture of the Church at Christ's Second Coming.
5. That the only means of being cleansed from sin is through repentance and faith in the precious blood of Jesus Christ.
6. The regeneration by the Holy Spirit is absolutely essential for personal salvation.
7. That the redemptive work of Christ on the cross provides healing of the human body in answer to believing prayer.
8. That the baptism of the Holy Spirit according to Acts 2:4 is given to believers who ask for it.
9. In the sanctifying power of the Holy Spirit by whose indwelling presence in the Christian enables a holy life.
10. In the resurrection of both the saved and the lost, the one to everlasting life and the other to everlasting damnation.

Human Resources

(a) Introduction

- (i) Human Resource refer to the individuals or personnel or workforce within an organisation responsible for performing the tasks given to them for the purpose of achievement of goals and objectives of the organisation. The same tone is found in the College management.
- (ii) ABC has recruited qualified personnel and strategically positioned them for efficient delivery. These personnel have the stock of competencies, knowledge, social and personality attributes, including creativity, embodied in the ability to perform their duties (Human Capital). Becker (1993) defines human capital as "...the knowledge and skills that the labour force accumulates through formal instruction, training and experience. Several scholars have included human capital dimensions as; educational attainment and work experience, knowledge of the dominant language in the geographic region (Sanders and Nee, 1996).

(b) Human Resource at ABC

- (i) The structure and levels of administrative staff is relevant and appropriate to the size of the institution and the support needs of the programme(s) of this instruction. ABC has qualified administrative staff with expertise to operate the daily duties of the College.
 - ABC have experienced credentialed personnel capable of effectively teaching at a BA Degree level. They have the expertise and professional experience to deliver the programme.
 - We have both full time and part time staff and they are academically and experientially qualified to maintain the high quality teaching in their areas.
 - Here is a list of the eight (8) staff for the programme:

Rev. Phodiso B. Ntwaetsile

MA in Adult Education
(University of Botswana, Botswana)
BA in Biblical Theology & Religious Education
(Global University, USA)
MPhil/PhD in progress

Rev. Robert E. Van Wyk

Master of Arts degree, Elementary Education,
(Western State College, Gunnison, Colorado, USA)
Bachelor of Arts degree,
(Northwestern College, Orange City, Iowa, USA)

Rev. Cain K. Malizimba

MA in Christian Counselling
(Newburg Theological Seminary, USA)

Miss Angella RS. Ruzvidzo

MA in Theology & Religious Studies
(University of Botswana, Botswana)

Rev. Oboletswe M. Matlhaope

MSA – Majoring in New Testament and Minor in Leadership
with Foundations in Biblical languages (Greek and Hebrew)
(Global School of Theology, South Africa)
PhD in Practical Theology
North West University, NW, Potchestroom (South Africa)

Rev. Abel Tabalaka

Master of Arts (MA) in Theology in Religious Studies
(University of Botswana)
Post-Graduate Bachelor of Arts in Education
(University of Botswana)
Bachelor of Arts in Pastoral Theology
(University of Botswana)

Rev. Matthew Mann (*ODL Director*)

MA Degree in Biblical Theology *with* Foundations in Biblical
languages (Greek and Hebrew)
Global School of Theology (South Africa),
Bachelor's Degree in Bible & Theology
Global University (USA),

Rev Patrick Lebetwa (*Vice President*)

MA Degree in progress (completing November 2016)
Global School of Theology (South Africa)
Bachelor's Degree in Bible & Theology
Global University (USA),

- (ii) The minimum qualification levels of administrative staff, for the current offered Bachelor of Arts, are consistent with the provision of the quality of support needed at each level of this institution. The Administrative staff of Assembly Bible College consists of seven persons who are also Part – time (PT) lectures.

(iii) Full-time Faculty

Rev. Phodiso B. Ntwaetsile (*President*)

MA of Education in Adult Education
(University of Botswana, Botswana)
Bachelor of Arts degree in Biblical Theology
(Cape Theological Seminary, South Africa)
Bachelor of Arts degree in Religious Education
(Global University, USA)
PhD in Adult Education, *in progress*
(University of Botswana)

Rev. Robert E. Van Wyk (*Academic Dean*)

Master of Arts degree, Elementary Education,
(Western State College, Gunnison, Colorado, USA)
Bachelor of Arts degree,
(Northwestern College, Orange City, Iowa, USA)

Rev Patrick Lebetwa (*Vice President*)

Bachelor's Degree in Bible & Theology
Global University (USA),
MA Degree in progress

Rev. Matthew Mann (*ODL Director*)

MA Degree in Biblical Theology with Foundations in Biblical languages (Greek and Hebrew)
Global School of Theology (South Africa),
Bachelor's Degree in Bible & Theology
Global University (USA),
MA Degree in Biblical Theology
Global University (USA)

Miss Merapelo Office (*Registrar*)

Hons, Bachelor of Arts in IT & Business Skills, DNIIT Hons- Network Engineering (MS Technology),
Bsc in Computing and its Practice
(NIIT/ Botho University, Botswana).

Rev. Barbara R. Van Wyk

Bachelor of Arts degree, Christian Studies/Communications
(North Central University, Minneapolis, MN., USA)
MA Degree in progress

Miss Motshidisi Basego Balaeng (*Finance Manager*)

AAT Level 4, Advanced Bachelor of Arts
Imperial School of Business and Science (Botswana)
DABS
University of Botswana

Rev Sai Siane (*Dean of Students Affairs*)

Bachelor of Arts in Bible & Theology,
(Assembly Bible College, Botswana)
BA in progress

(iv) **Support Staff**

Miss Ditsala N. Kegolotswe (*Receptionist*)

Book-Keeping and Acc. Level 1, Office Skills level 1& 2
(Titman, UK)

Miss Merapelo Office (*Technical support*)

Hons, Bachelor of Arts in IT & Business Skills, DNIIT Hons- Network Engineering
(MS Technology)
BSc in Computing and its Practice
NIIT/ Botho University, Botswana)

Rev. Samuel Anderson Kachokammanja (*IT Manager & Technical Support*)

BA in Computer Science
Headway University

(c) **Qualifications of Academic Staff**

(i) ABC has a variety of highly qualified external or Adjunct Lecturers who are regularly called upon to lecture selective modules. These are as follow:

(ii) **Adjunct Faculty**

Rev Master Matlhaope

MSA-Majoring in New Testament and Minor Leadership with Foundations in
Biblical languages (Greek and Hebrew)
(Global School of Theology, South Africa)

Miss. Semakaleng Tlhakole

Bachelor of Arts (Humanities)
(University of Botswana)
Postgraduate Bachelor of Arts in Education
(University of Botswana)

Rev. David Seithamo

Bachelor of Arts Honours, Biblical Studies
(University of Johannesburg, South Africa)

Mr. Oral Mosedame

MBA
(University of Derby, UK)

Rev Titose James

Bachelor of Arts Degree in Bible and Theology
(Global University, USA)
Higher National Bachelor of Arts in Adult Basic Education and Training
(University of South Africa, South Africa)
Certificate in Adult Education
(University of Botswana, Botswana)
Certificate for English Professional Purposes
(Botswana College of Distance Learning, Botswana)

Rev. Museke Museke

Bachelor's Degree in Bible & Theology
(Global University, USA)
Bachelor of Arts in Biblical Theology and Ministry
(Assembly Bible College, Botswana)

Mis Phodiso Tube

Master of Education
(College of William and Mary, USA)
Postgraduate Bachelor of Arts in Education
(University of Botswana, Botswana)
Bachelor of Arts Degree (Humanities)
(University of Botswana, Botswana)

Mr Billy K. Kgosikwena

Master of Philosophy
(University of Oslo, Norway)
Bachelor of Arts Degree (Humanities)
(University of Botswana, Botswana)
Postgraduate Bachelor of Arts in Education
(University of Botswana, Botswana)

Rev. Abel Tabalaka

Master of Arts in TRS
(University of Botswana, Botswana)
Bachelor of Arts (Humanities)
(University of Botswana, Botswana)
Bachelor of Arts in Pastoral Theology
(University of Botswana)
Postgraduate Bachelor of Arts in Education
(University of Botswana, Botswana)
Certificate in Entrepreneurship

(TT & D, MOE)

Miss Angella Rudo Sinisai Ruzvidzo

Bachelor of Accountancy
(University of Botswana, Botswana)
Bachelor of Arts in Theology
(Hatfield Training Centre, South Africa)
Certificate in Social Work
(Bosa Bosele Training Institute, Botswana)

Rev. Cain K. Malizimba

Master of Arts Degree in Christian Counselling
(Newburg Theological Seminary, USA)
Bachelor of Theology
(Zion Ministry Institute, USA)
Bachelor of Arts in Theology
(Hebron Bible College, South Africa)
Postgraduate Bachelor of Arts in Counselling
(University of Botswana, Botswana)
Certificate in Christian Leadership
(Million Leaders, Mandate Leadership Training)
Certificate in Accounting & Business Studies
(University of Botswana, Botswana)
AAT
(Botswana Accountancy College)

Rev. Bakang Sebodge

Bachelor of Arts in Theology
(Assembly Bible College)
Certificate in Information & Records Management, Consultants in Records Management, Image Processing, Archive Systems, Certificate in Computer Operations (Gaborone Institute of Professional Studies)

(iii) The recruitment sources and processes are likely to secure persons who have relevant teaching competencies and subject expertise that are commensurate with the scope and level of services provided and qualifications to be awarded.

- The College's academic staff include BA and MA Degree holders covering Theology, Biblical Studies, History, Ministry, Missions, Education, Research, etc.
- ABC currently have a significant number of academic staff enrolled in a Master Degree programme(s), about four. When some of our academic staff are also pursuing their PhD qualifications

- As far as the College's programme is designed, the staffs' recruitment selection is based on the following criteria:
 - ✓ Primarily an individual's biography who holds a BA Degree in Biblical Theology or equivalent and above.
 - ✓ At least two years of church practical ministry with a BA qualification in Bible, Ministry, Missions, Theology, and Education.
 - ✓ Adult Education qualification is the most significant qualification to work at ABC. Because the College is primarily an adults training institution, the College is committed to recruit staff members whose maturity level will fit an adults learning environment.

College Standards

(a) **Basic Standards of Academic Integrity**

- (i) Registration at Assembly Bible College requires adherence to the university's standards of academic integrity. Many of these standards may be intuitively understood and cannot in any case be listed exhaustively; the following examples represent some basic types of behaviour that are unacceptable:

(b) **Plagiarism**

- (i) Students who submit written material as their own work that has been copied in whole or in part from another person's writing, without proper acknowledgement, is guilty of plagiarism and subject to disciplinary action, which may result in immediate suspension from the college. Material, whether published or unpublished, copied from another writer must be identified by the use of quotation marks and documentation with specific citation of the source. Paraphrased material must likewise be attributed to the original author. Copying another person's paper, with or without the author's permission, or using another person's ideas with only minimal reworking is plagiarism as much as is the copying of material from printed books and magazines without giving credit to the original source.

(c) **Cheating**

- (i) Cheating or dishonest behaviour may include, but is not limited to, things such as:

- (a) using unauthorized notes or other material when taking an exam;
- (b) copying another person's work and submitting it as their own;
- (c) having another person's work and submitting it as their own;
- (d) copying answers to exam questions, or
- (e) securing unauthorized copies of exam questions or aiding another person in doing so.

- (ii) A student found guilty of plagiarism or cheating is subject to any or all of the following disciplinary actions:

- (a) A grade of zero or "U" for the paper, exam or Subject.
- (b) Failure in or expulsion from the class.

- (c) Being reported to the Dean of Students, the Academic Office and the President, for possible further disciplinary action including immediate suspension.

(d) **Code of Conduct**

- (i) Assembly Bible College is a Christian educational institution aiming to, among other things, equip men and women to fulfil God's calling on their lives. Christian conduct is therefore an expected norm.
- (ii) While Assembly Bible College reaches many cultures around the world, it is understood that some practices acceptable in one culture may not be acceptable in another. As Christians we look to the Scripture to guide our conduct; therefore, students are expected to conduct themselves according to biblical principles of behaviour. Examples of such principles are found in Romans 12:9-21; Galatians 5:22-23; and Ephesians 4:1-3, 25-32.
- (iii) The Code of Conduct also applies to verbal and written communication with Assembly Bible College representatives, faculty, staff, and students; furthermore, it extends to all electronic communication, including threaded discussions and e-mail with faculty and students. Violation of the Code of Conduct may result in disciplinary action, including dismissal from the program, (*refer to the Student Handbook*).

Student Support, Instructional Technology, & Resources

(a) **Introduction**

- (i) We at ABC, Botswana, understand that it is difficult to study especially if you are from a foreign country and from a challenged community; irrespective of whether students are learning fulltime or part-time. So to facilitate learning and to ensure that each student understands what is expected of them during their studies, we have the following in place:

(b) **Help Desk**

- (i) If you want to know about enrolment, what to study and, curriculum, or any other information about our college, you may contact us on Tell 00267 392 8 439, fax 00267 392 8 305, email: assemblybiblecollege@gmail.com.
- (ii) You may reach our registrar @ omerapelo@yahoo.com or the academic dean @ phdn76@gmail.com.

(c) **Internet**

- (i) As internet connectivity and bandwidth speed continues to improve worldwide, we are able to support you through our very comprehensive website (www.assemblycollege.org).

(d) **Library Resources**

- (i) Assembly Bible College has got adequate information resources to meet the quality and the needs of our Bachelor of Arts programme. This is based on the fact that our library is equipped with enough resources covering all categories/divisions required by our programme (Bible, Theology, Education, and History). Our library materials therefore give our students adequate information which adds positive contribution to their effective learning.
- (ii) All volumes of our library are catalogued electronically using bar coding technology for check-out and inventory control. The library uses the software system called Athena that provides students search capabilities for the existing holdings. On the computer network, ABC has over 10,695 theological works. The Computer Lab also has biblical software installed on the network to assist the student with quick research of commentaries, Biblical dictionaries, concordances, and other theological works. Currently our library contains sufficient reference work to support a Bachelor of Arts level institution.
- (iii) The Library is for the use of all registered ABC students, active Global University students, alumni, and to others when approved by the President or the Academic Dean.
- (iv) 5 books can be checked out by registered ABC students and Global University students. No books will be checked out to students over the break periods.

Books are checked out for a period of two weeks. Failure to return the book(s) will result in a fine of 50 thebe/per day for each day that the book(s) are late. All checked out books must be returned to the Library before the student can sit for exams.

- (v) A fine of P150 or amount equivalent to the book's retail price if P150 is less than the cost of the book, will be charged when books are lost or not returned. All fees must be paid before the student can sit for exams.
- (vi) Students returning checked books to the Library are asked to leave the books at the check-out desk so that they can be properly be checked back into the library.

(e) Student Counsellor

- (i) We have a Dean of Students who counsels students who may encounter difficulties with learning and studying and other personal matters. If and when the problem becomes complex the student is referred to their pastors and or professional counsellor for further counselling.

(f) Communication Language

- (i) The official language used @ ABC is English. Accordingly. English is also the language of qualification Bachelor of Arts and Academic transcripts.
- (ii) Assignments and examinations are written in English. However, knowing that there are many people who do not use English as their first language, the college offers a course on English at the first semester.

Programme of Study: Bachelor of Arts in Biblical Theology & Ministry

(a) **Introduction**

- (i) Assembly Bible College strives to provide as much assistance as possible in planning the educational programs of its students. It is the policy of the college to provide equal opportunity to all applicants, regardless of race, gender or creed.

(b) **Application and Enrolment Procedures**

- (i) Before a student enrolls, he or she should keep in mind that the courses are presented at a university level. A student may enrol with the Assembly Bible College at any time by following the procedures outlined below and paying the applicable fees.
- (ii) Visit our college offices, request for a College Kit. This kit will include ABC application form, tuition and fees schedule, prospectus, and other important informational items you will find helpful.
- (iii) Complete and return the application form with the required payment to the ABC Registrar's Office. Note: Student applications received without payment cannot be processed. Once you have started your program of study, you must remain an active student in order to complete the program.

(c) **Admission Policies**

(i) **Pre-entry Guidance**

- (a) Persons wishing to study at ABC can obtain a prospectus and if desired, may request a preliminary interview with the registrar, who may appoint a member of staff to assist the enquire to obtain additional information regarding admission and associated requirements for entry into the program of study.
- (b) Requirement & Criteria for Selection. Any applicants will be eligible for selection into the program provided they:
- Are truthful on the application forms, and should they be granted an interview undertake to assist the interview committee to arrive at a fair evaluation.
 - Have read and accepted the college's statement of belief, as outlined in this prospectus.
 - Are willing to adhere to the college rules and regulations.
 - Have paid the required application fees, and are in possession of all the necessary documentations.

- Have shown capability of sustainable financial support.

(ii) **Application Requirements**

- (a) *Deadlines:* Applications for *fulltime*, *part time*, and *Open Distance Learning* students open February and close in May every year. Applications for foreign learners must be submitted from November to April to allow for interviews and to give prospective student to process study permit.
- (b) *Only full-time* applicants will be required to attend an interview conducted by the Admission Committee.
- (c) *All applicants* are expected to submit the following:
 - A completed application form – available from the college
 - A completed referee form (recommendation from your local church, work manager, etc.).
 - Medical examination report
 - A certified copy of your identity, or passport
 - A certified copy of your senior certificate, or your higher tertiary level certificate
 - Foreign students after admission **must** consider doing the study permit.

(d) **Entry Requirements**

- (i) Unless other specific instructions are given, application forms are obtained from and returned to:
 - (a) The Registrar; Assembly Bible College; P. O Box 311; Gaborone, Botswana, Sefoke Ward, Tlokweng.
 - (b) Each application shall consist of: i) The application form to be completed by the applicant himself/herself, in ink, clearly and in capital letters; ii) Certified copy of Secondary School certificate; iii) Appropriate application fee.
 - (c) Please include transcripts or results of any other course you have completed. This will help you stand the chance to be exempt from other modules.
 - (d) When returning the application form, the applicant must enclose a (non-refundable) application fee of P250.
 - (e) Applications will not be considered until the College has received the application form, the application fee and all the required documents.

- (ii) Unless an applicant is notified to the contrary, the closing date for the receipt of complete application forms and accompanying documents will be the last working day of April immediately preceding the commencement of the academic year for which application is made. (The academic year at ABC starts in August.)

(e) The Student Number and the Student Card

- (i) A student is issued a student number when his or her application is processed. The student number must be used on all course work. This will be issued to each new student at registration.
- (ii) The student card will allow the student access to the library. Each new student is issued a student ID Card. The card allow the student access to ABC resources. e.g. library.

(f) Students Outcome

- (i) After successfully completing a Bachelor of Arts program the student will:
 - (a) Demonstrate a comprehensive knowledge of the Old and New Testaments.
 - (b) Demonstrate a comprehensive knowledge of the theological principles that serve as a foundation of Pentecostal Christian faith.
 - (c) Develop and demonstrate written and oral communication skills.
 - (d) Apply relevant biblical and theological principles in local ministry contexts.
 - (e) Exhibit an awareness and appreciation of the various areas of general education: humanities; social behaviour; oral and written communication; and computer skills.
 - (f) Continue the appreciation and practice of lifelong learning.
 - (g) Participate effectively in Christian ministry.

(g) Career Opportunities

- (i) Students who successfully complete the Bachelor of Arts in Biblical Theology and Ministry may serve and work as:
 - (a) Pastors
 - (b) Counsellors

(h) **Assessment**

(i) A wide range of assessment methods aligned to ABC learning outcomes will be used. The College believes that rigorous assessment procedures are essential for the maintenance of appropriate standards at each level of study.

(ii) The **College's Policy on Assessment** can be summarised as follows:

- (a) Assessment is used to provide feedback to students on their performance and to promote learning, formative approaches, or to determine performance, summative. All courses must have an element of summative assessment, the marks of which will be used to determine whether students pass the courses.
- (b) Assessment methods must be appropriate to ensure that achievement of the learning outcomes of the module/programme can be demonstrated.
- (c) Courses and programmes must have aims which reflect the appropriate academic level, and have clearly stated learning outcomes specifying what the student should be able to do or understand on successful completion of the courses or programme.
- (d) Assessment methods must have appropriate assessment criteria which are used to measure student achievement and which demonstrate reliability and fairness in the allocation of marks.
- (e) In order to confirm the reliability of marks allocated, all examination scripts are marked anonymously, and all the assessments which contribute to a final award or degree classification are subject to moderation or double-marking.
- (f) Assessment methods and regulations must be clearly stated for the benefit of students, and staff. Students must be fully informed of the assessment criteria relating to each module.

(i) **Formative and summative assessment**

(i) Formative assessment will be used during each course to track progress towards the attainment of the learning objectives and will contribute 20% to the final assessment mark of the course. These could include

- (a) Reflection Essays
- (b) Presentations
- (c) Unit Progress Evaluations (UPEs)

(ii) Summative assessment will be used at the completion of each course track the students' Knowledge and Understanding, that is their theoretical knowledge and understanding of concepts and issues related to different aspects of human being. Understanding of the applicability of conceptual

frameworks and principles to practical dimensions of people's living. These could include

- (a) Final Examination (50%)
- (b) Project (20%)
- (c) Class Participation (10%)
- (iii) In a case the course does not require CRA, it makes the final exam to be assessed at 50%.
- (iv) The assessment tasks, methods of assessment, timing of assessments and weighting of assessment marks will be specified in the documentation for each course given to students.
- (v) In terms of quality to assure assessment and examination of student performance, ABC uses the following measures:

- (a) During examinations, every instructor shall collect their exams from the Academic Dean.

- (b) Serious invigilation reinforcement. It is compulsory, and is the responsibility of every instructor to invigilate the course he or she is teaching.

(j) Our Obligation & Assurance

- (i) In keeping with its mission, a biblical based relevant theological education, ABC continues to provide a quality education to all those who choose to study with our college.
- (ii) The college practices the principle of transfer learning outcome to develop learner's potential to its maximum levels. ABC with its design, teaches learners specific knowledge or principles which can be demonstrated in measurable outcomes greatly assists learners to fulfil the objectives of the program and achieve the standard required.
- (iii) The college has made enormous strides in the last decade in practical competency. Students can only graduate if they have significant practical ministry experience. Attachment, and practicums are offered to aid those who are never exposed to practical ministry, making these courses to be compulsory. As well as being required to be involved in a local church while at College, student's assignments also require different aspects of practical experience. Input from church and ministry leaders regarding learner performance in specific ministry assists in measuring ABC objectives.
- (iv) We believe that God has equipped us to develop and train men and women who have a desire to be better equipped for ministry. We welcome any believer who wishes to be prepared for any ministry in the church. Our particular focus areas are training people for long-term, effective ministry as pastors of local churches, youth pastors and workers and cross-cultural missionaries.

(k) The Grading Scale

- (i) Assembly Bible College courses are graded according to the following numerical scale:
 - (a) 90–100% (Excellent=Distinction)
 - (b) 80–89% (Above Average=Merit)
 - (c) 70–79% (Average=Credit)
 - (d) 60–69% (Below Average=Pass)
 - (e) 59% or less (Unacceptable=Fail)
- (ii) A minimum CGA of 70 percent is required to earn a Bachelor of Arts or to graduate.
- (iii) To remain in academic good standing, an undergraduate student must maintain a cumulative grade point average (GPA) of 2.00 or a cumulative grade average (CGA) of 70 percent throughout his or her academic career in order to receive an Assembly Bible College Bachelor of Arts.

(l) Probation

- (i) Assembly Bible College does not accept applicants who have not completed Botswana General Certificate of Secondary Education (Form 5). Only in exceptional situations or when the student is over 25 years of age will a student who has not completed Botswana General Certificate of Secondary Education (Form 5) may be accepted. If accepted, the student will be on academic probation for at least one semester. If that student's GPA does not accede 70%, with four or more courses scored in each last than 70%, he or she will be made aware of which consequently may result in dropping from training for repeating that semester.
- (ii) Further, any student whose overall average drops below 70% will be placed on academic probation. The Academic Dean under the recommendation of the Faculty may require a student to repeat any semester in which the student's grade average falls below the required minimum or at least the subjects for which the student obtained less than a 70% for the final grade.
- (iii) Students placed on Academic Probation for failure to meet the required minimum requirements of a 70% in any given semester will be denied the following privileges:
 - (a) Eligibility to serve on the Student Representative Council.
 - (b) Involvement in Ministry groups.

(m) Credit System

- (i)** Since academic systems vary from country to country, some students may not be familiar with the system of credits as a measure of progress in an academic program. Assembly Bible College requires that students complete 96 credits to earn a Bachelor of Arts. The Course Descriptions section lists how many credits each course is worth.

(n) Academic Calendar

- (i)** The Assembly Bible College will be opened on the following months: August – December and January – May

(o) Graduation Requirements

- (i)** Bachelor of Artss are issued by the Assembly Bible College only after a review of the student's records and a certification that all requirements have been completed satisfactorily.

Program Descriptions

(a) **Introduction**

- (i) Assembly Bible College offers 96 credit courses. The curriculum is under constant evaluation. Revisions and additions will be made in keeping with the goal of providing the best possible learning experiences for Assembly Bible College students. A three year Bachelor of Arts in Biblical Theology and Ministry is offered. Consult the Bachelor of Arts requirements section of this prospectus for specific requirements for the award.

(b) **The Coding**

- (i) For further information concerning the programs described below, please contact us in our Office. A key to the interpretation of course codes follows. The course codes should be used with the subject names on all order forms.
- (ii) The first three letters indicate the academic content area of the course.
- (iii) The first digit indicates the level of the course.
- (iv) The second and third digits serve as numerical identifiers.
- (v) The final digit indicates the credit value.
- BIB = Bible
 - THE = Theology
 - MIN = Church Ministries
 - MIS = Missions
 - BUS = Business
 - COM = Communications
 - CSC = Computer Science
 - EDU = Education
 - ENG = English
 - GSC = General Science
 - HIS = History
 - HSC = Health Science

- LDR = Leadership and Management
- LIT = Literature
- MTH = Mathematics
- MUS = Music
- PHL = Philosophy and Ethics
- PSY = Psychology
- REL = Religion
- SOC = Sociology

(c) Detailed Structure for Bachelor of Arts

Learning Programme Delivery Schedule				
Semester/ Term	Course Type	Module/Course	Code	Credit Value
1	Fundamental	Orientation to GU Learning	GUO1001	6
	Core	Soteriology	THE2022	10
	Fundamental	Introductory Writing	ENG1023	10
	Fundamental	A History of the Church in Africa: Pentecostal Perspective	LD215	7
	Core	Children's Ministry: Strategies for Making Young Disciples	MN230	7
	Core	Old Testament Literature	LIT1213	10
2	Core	New Testament Literature	LIT1303	10
	Core	A Biblical Theology of Worship	MN225	10
	Core	A Study in the Book of Hebrews	BIB2032	10
	Core	Guidelines for Leadership	LDR3012	10
	Core	Expository Preaching	MIN2032	10

	Core	Pneumatology	THE1013	10
3	Core	Preparing and Preaching Bible Messages	MIN3043	10
	Core	People and Their Beliefs	REL 2012	10
	Core	God and Angels	THE1032	10
	Fundamental	The Church: Reformation - the 20th Century	HIS 2303	10
	Core	Life of Christ in the Synoptic Gospel	BIB 1033	10
	Core	The Biblical Role of Women	MIN 2052	10
4	Core	The Book of Acts	BIB3073	10
	Fundamental	Church Business	BUS2102	10
	Core	Principles of Biblical Interpretation	BIB 2043	10
	Core	The Bible and Missions	MIS 3033	10
	Core	Great Commission Strategies	MIN 1103	10
	Core	The Work of the Pastor	MIN 1052	10
	Core	Church Ministry Attachment	MIN 3034	14
5	Core	Ministerial Ethics	MIN 1063	10
	Core	Marriage & Family	MIN 3073	10
	Fundamental	Principles of Teaching	EDU 3103	10
	Core	Introduction to Pastoral Counselling	MIN 1093	10
	Fundamental	Apologetics	THE 3013	10
	Fundamental	How to Speak in Public	COM 1013	10
6	Fundamental	Managing Conflict	LDR 4103	10

	Fundamental	The Church's Response to the HIV/AIDS Crises	HSC2022	10
	Core	The Corinthian Letters	BIB 4063	10
	Core	Daniel and Revelation	BIB 4072	10
	Core	Wisdom Literature	BIB 4133	10
	Core	The Bible and the Church	THE 2013	10
7	Fundamental	Introduction to Psychology: A Christian Perspective	PSY 3013	10
	Core	Pentateuch	BIB 3022	10
	Core	Service Learning Requirement Practicum 1	SLR3034	12
	Fundamental	Introduction to Sociology	SOC 2012	10
	Fundamental	Cross-Cultural Communications	COM 3103	10
8	Fundamental	Introduction to Philosophy	PHL 2013	10
	Core	Introduction to Missions	MIS3012	10
	Core	Service Learning Requirement Practicum 2	SLR3034	12
	Core	Strategy for Church Growth	MIN 4033	10
	Core	Ministry Competency (Research Essay)	MIN 3046	25

(d) Courses' Descriptions

- (i) Assembly Bible College's curriculum is designed in a way that it addresses all areas of the institution's mandate, that is to develop and enhance spiritual, social, psychological, ethical, moral, growth. To address these areas wholly, ABC courses/modules are divided into five divisions, which are Bible, Ministry, Missions, Theology, and Education.

(ii) Bible (BIB) – Biblical Studies Division

- **BIB 3012/Genesis:** How did the world come into existence? What is humanity? Why do we exist? How did evil come into the world? This course discusses these and many other difficult questions in the interpretive Study Guide Genesis. It includes spiritual types and practical applications. He traces the thread of God's plan of redemption from its beginning promise in Eden to the formation of God's chosen people through whom this plan would be realized. Materials required:

IST: Genesis by Paul Hoff Optional, supplemental text: Genesis by Derek Kidner.

- **BIB 2032/A Study in the Book of Hebrews:** A Study in the Book of Hebrews uses both analytical and topical studies to develop the main themes in the Epistle to the Hebrews. It gives an introductory study of the structure of the book helps the student see more clearly its relationship to the Old Testament and the pattern of its development. Historical information on the background of the book gives an understanding of its warnings and exhortations. Numerous charts and outlines emphasize the main truths of the Epistle and are of great value to those who wish to preach or teach from Hebrews.

Materials required: IST: A Study in the Book of Hebrews by Terry G. Peretti, A. C. George, and Louise Jeter Walker

- **BIB 1033/The Life of Christ in the Synoptic Gospels:** This course is a study of the life of Christ from the viewpoint of the Synoptic Gospels—Matthew, Mark, and Luke. The Life of Christ in the Synoptic Gospels helps the student grasp the chronological progression and the spiritual significance of important events in Christ's life. It also stresses His message and His method, including His parables and miracles. Organized around three themes—the world, the Man, and the message—this study helps students integrate their understanding of His life and work with a clear commitment to live by the principles He taught and the values He demonstrated. They are enabled to preach and teach about Christ with greater understanding and effectiveness.

Materials required: IST: The Life of Christ in the Synoptic Gospels by Michael R. McClafin

- **BIB 1073/Paul's Salvation Letters: Galatians and Romans:** Paul's Letters to Pastors is a basic study of the Epistles of 1 and 2 Timothy and Titus that describes God's strategy for a healthy church. The student will learn about the personal life and duties of a pastor in finding and preparing leaders for service in the church. The student will study the various subgroups within

a congregation and how to recognize and deal with error. Finally, the student will consider the essential nature of the gospel of Jesus Christ.

Materials required: IST: Paul's Letters to Pastors by John R. Burgan; Paul's Salvation Letters: Galatians and Romans by William F. Lasley, CRA
Textbook: Romans (Rev. ed.) by F. F. Bruce

- **BIB 4063/The Corinthian Letters:** This course covers the study of 1 and 2 Corinthians and gives the student a view of life in the city of Corinth and the problems these Epistles were written to correct. Since these are in some ways the most self-revealing of Paul's letters, the course provides deeper insight into the apostle's character and ministry. Throughout The Corinthian Letters, the author emphasizes the practical application of Paul's teachings for today. The great doctrines of the Bible in these Epistles apply to contemporary Christian life and ministry.

Materials required: IST: The Corinthian Letters by T. Reginald Hoover; CRA
Textbook: I & II Corinthians by Stanley M. Horton

- **BIB 4072/Daniel and Revelation:** Daniel and Revelation is a study of biblical prophecy that concerns end-time events. The course covers passages of other Old and New Testament books in addition to Daniel and Revelation when such passages help promote a better understanding of biblical prophecy. The unit titles point out the progression of events during the end time. In the final unit, biblical prophecy moves beyond time into eternity. Christ's second coming is the central theme of the course. The course also emphasize that the student be ready for Jesus' coming and encourage others to prepare for His coming (1 John 3:3).

Materials required: IST: Daniel and Revelation by George W. Westlake with David D. Duncan

- **BIB 4132/Wisdom Literature:** This course introduces the student to the ancient pursuit of wisdom, both in Israel and among her neighbours, and the genre, content, and social context of the wisdom writings. The course examines both Old Testament wisdom books and wisdom writings produced in the period between the Testaments. Particular attention is given to themes that run throughout the wisdom tradition and the ways these themes develop and change in successive wisdom writings. The course also considers the ways wisdom writings helped shape the New Testament and continue to influence the church today.

Materials required: IST: Wisdom Literature by Scott Ellington

- **BIB 3073/The Book of Acts:** The approach of this course is unapologetically Protestant, evangelical, conservative, and Pentecostal. An expansive study with eighteen lessons. Students will learn and be able to defend evidences for the traditional dating and authorship of Acts as well as explain why these are important to the book's historical reliability and spiritual authority. They will gain new appreciation for the work of the Holy Spirit and the foundations from which Pentecostal theology and practice developed. The students' relationship with Christ and determination to be involved in building God's kingdom will be enhanced.

Materials required: IST: The Book of Acts by Wave Nunnally

(iii) **Ministerial (MIN) Division**

- **MIN 2032/Expository Preaching:** Expository Preaching, a practical course in the methodology of preaching, emphasizes the step-by-step process of constructing expository sermons. It includes a brief treatment of basic types of sermons, procedures for building expository sermons, the analysis and exposition of Scripture passages, the use of multiple sermon processes in expository preaching, and the building of a preaching program. The students build sermons for their pulpit ministry from the Gospel of Matthew and 1 Corinthians.

Materials required: IST: Expository Preaching by George C. Batson

- **MIN 2053/The Biblical Role of Women:** Written by Assemblies of God women—ordained ministers and scholars—The Biblical Role of Women uses an exegetical and hermeneutical approach to study what Scripture says about women in life, family, and ministry. The course undergirds the historic Assemblies of God stance on the place of women in the body of Christ and will take its place as an important support for all women in ministry. Study of this course helps students learn how God related to women in the Old Testament and identify roles women played in the first-century church. The goal of the course is to point the student toward what today's church should be like, wherever people know and follow Jesus Christ. The Holy Spirit empowers and equips both men and women to expand His kingdom.

Materials required: IST: The Biblical Role of Women by Deborah M. Gill and Barbara Cavaness; CRA Textbook: Pathway to Purpose for Women by Dr. Katie Brazelton

- **MIN 1063/Ministerial Ethics:** This course traces the development and history of the ethical thought of the Israelite leaders and of the Christian church from the giving of the Ten Commandments, through the era of

John the Baptist, to the twentieth-century Holiness Movement. Current moral / ethical issues and the ethical aspects of major Pentecostal doctrines are outlined. Guidelines for proper relationships with the congregation and with fellow ministers are highlighted. The course concludes with the practical application of ethics to the minister's home life and ministry.

Materials required: SG: Ministerial Ethics by T. Burton Pierce Textbook:
The Challenge of the Disciplined Life by Richard J. Foster Textbook:
Ministerial Ethics: A Guide for Spirit-Filled Leaders (2nd ed.) by T. Burton Pierce and Stanley M. Horton

- **MIN 3073/Marriage and Family:** Marriage and Family is an introductory course on establishing a Christian marriage and family. By the conclusion of the course, students will have an understanding of Biblical and culturally relevant principles for selecting a mate, courtship, preparing for marriage, establishing a home, starting a family, raising children, and preparing for life once the children have been raised.

Material required: SG by Dr. Wayne I. Goodall and his wife, Rosalyn R. Goodall.

- **MIN 1092/Introduction to Pastoral Counselling:** People all around us have emotional, spiritual, economic, and physical problems. Even the most persuasive sermon may not be heard by someone with serious personal problems. The Christian student, layperson, pastor, or religious worker must find ways to help people with their problems. Introduction to Pastoral counselling is a look at the different perspectives from which pastoral counselling may be seen. It emphasizes the necessary steps in preparing to become a pastoral counsellor and gives attention to legal and practical ramifications of counselling. It also examines some of the issues faced by the pastoral counsellor, seeking to find a balance between the clinical and the spiritual, with the Bible as the final authority. This course investigates some of the current approaches to counselling and sets guidelines for counselling settings and sessions.

Materials required: IST: Introduction to Pastoral counselling by Jimmy A. Robinson

- **MIN 3042/Preparing and Preaching Bible Messages:** The intention of this course is to give a clear understanding of the basic principles of Christian preaching. It stresses the prime place of biblical exposition in authoritatively communicating the Christian message. It deals with practical matters such as the preparation of sermons, sources of materials, construction of sermon components, variety of sermon types, and delivery

of sermons. It also stresses the importance of preachers themselves in effectively communicating their messages.

Materials required: IST: Preparing and Preaching Bible Messages by Ian Hall

- **MIN 1052/The Work of the Pastor:** The Work of the Pastor focuses on the pastor's call to and preparation for Christian ministry. The author examines the relationships vital to successful ministry and reviews the pastor's primary responsibilities. Based on the books of 1 and 2 Timothy and Titus, this course enables the students to recognize and apply biblical principles to different situations they face in a local congregation. Specific principles treated relate to the selection of church leadership, the discipline of church members, and guidelines for church worship. Since the study focuses on the pastor's call and spiritual life as well as pastoral duties, it emphasizes both being and doing.

Materials required: IST: The Work of the Pastor by Eleazer E. Javier

- **MIN 4033/A Strategy for Church Growth:** Students often wonder how to help a church grow. A Strategy for Church Growth is designed to acquaint them with the importance of the Great Commission in relation to world evangelization and church planting. By studying this course, students will learn to identify the principles that underlie the growth of the church and to make a diagnostic study of a local church. They will also learn to identify reasons for growth or lack of growth.

Materials required: SG: A Strategy for Church Growth by Benjamin Shinde
Textbook: Understanding Church Growth (3rd ed.) by Donald A. McGavran

- **MIN 3034/Church Ministry Attachment:** This course is designed to give the student 11 weeks of guided ministry experience in a local church. By the end of the practicum, the student will have participated in every aspect of local church ministry. The student will be evaluated by the senior pastor on a weekly basis, keep a daily journal, complete other ministry courses during the attachment, and will complete a synthesis paper on observations and principles in developing an effective church ministry.

(iv) Missions (MIS) Division

- **MIS 2062/Marriage counselling: A Cross-Cultural Approach:** Marital distress is universal. This course attempts to address the void of pastoral training in marriage counselling. Founded on God's Word, it begins by looking at a model of lasting change based on a biblical theology. It examines key biblical passages to establish a clear understanding of God's purpose for

Christian marriage and presents a biblical-practical-motive model of marriage counselling. Marriage illustrations from various cultures help show how the biblical model can be a powerful tool in the pastoral counsellor's hand.

Materials required: IST: Marriage counselling: A Cross-Cultural Approach by Joseph Lear

- **MIS 3033/The Bible and Missions:** This course is a biblical study about the missionary task of the church. The Bible and Missions focuses on world evangelism and discipleship. The course emphasizes the lost condition of humankind and God's plan of redemption. It presents the church as the agency God uses to reach the world with the gospel. The course introduces the student to the spiritual resources available to the church for this task. Biblical illustrations focus on the church's and individual's involvement in missions, emphasizing commitment and responsibility.
- Materials required: IST: The Bible and Missions by Delmer R. Guynes; CRA Textbook: A Biblical Theology of Missions by George Peter

(v) *Theological (THE) Division*

- **THE 1042/Man and Sin:** Man and Sin is an introductory study of the biblical doctrines of the origin and nature of humankind and of the problem of sin and its effects. Students will learn to appreciate these subjects from a biblical, systematic, and, to a lesser extent, historical perspective. The course emphasizes biblical interpretation from the view of evangelical Christians, but this position is understood against the backdrop of predominant non-Christian worldviews.

Materials required: IST: Man and Sin by Simon Chan

- **THE 2023/Soteriology:** The doctrine of salvation—the work of Christ in bringing lost humanity into fellowship with God—is the focus of Soteriology. This doctrine is treated in a logical progression, a kind of order of salvation. The study includes the doctrines of repentance, faith, conversion, regeneration, justification, adoption, sanctification, and prayer in the life of a Christian. The author carefully analyses biblical passages relating to salvation and evaluates historical and contemporary views of salvation. The twelve lessons stress applying salvation truths personally and sharing them with others.

Materials required: SG: Soteriology by Daniel Pecota Textbook: The Doctrine of Salvation (2nd ed.) by Charles Horne Textbook: Newborn by Harold M. Freligh

- THE 1013/Pneumatology: The person, work, gifts, and ministry of the Holy Spirit are the topics examined in this biblical study. Among the questions discussed from both the Old and New Testaments are these: Who is the Holy Spirit? What is the baptism of the Holy Spirit? How do I live a Spirit-filled life? Students are encouraged to apply these and other related biblical teachings to their own teaching and preaching ministries.

Materials required: SG: Pneumatology by Stanley M. Horton
Textbook: What the Bible Says about the Holy Spirit (2nd ed.) by Stanley M. Horton

- THE 2012/The Bible and the Church: The Bible and the Church is a basic study of bibliology and ecclesiology, the student investigates the nature and authority of the Scriptures. In the second half of the course, consider the biblical basis for the church, its Old Testament antecedents, its beginning, nature, and purpose.
- Materials required: IST: The Bible and the Church by Roslim Suwandoko and David D. Duncan

(vi) ***Education (EDU) Division***

- **GUO 1002/Orientation to Global University Learning:** This course assists new students in understanding the process and expectations of studying with Global University in the distance education setting. It provides an overview of academic policies and guides students in developing skills in library usage, creative and critical thinking, reading, writing, study, note taking, and time management. Students identify personal learning styles to increase effective study practices, learn to make connections between personal views and other worldviews. They are introduced to how Global University courses are designed, become familiar with how to prepare assignments, and learn what to expect from three-credit courses.

Materials required: IST: Orientation to Global University Learning by Global University staff and Mark McLean
Textbook: How to Read a Book by Mortimer Adler and Charles Van Doren

- **CSC 1013/Introduction to Computers for Christian Organizations:** This course is designed to give the students an introduction to basic software applications for Christian Organizations. By the student should be able to: Explain how computers operate, define key terms for computer processes and hardware, perform basic Windows functions, and know how to explore the Internet. Send an email, use word processing software to produce a document to stated requirements, type 20 words per minute using typing tutorial, use Bible software search for Biblical texts, key

words, commentaries, and Bible dictionaries, use spreadsheets to perform mathematic calculations, appreciate the use of computers in the Christian organizations and develop a plan for the integrations of computers into your ministry.

- **HSC 2022/The Church's Response to the HIV / AIDS Crisis:** This course provides in-depth and accurate information about the greatest human tragedy in the history of the world—the HIV / AIDS epidemic. The course is designed with the hope that, as pastors and Bible school students increase their knowledge of the facts about HIV / AIDS and possible interventions, they will take the lead in developing outreach ministries that will radically change the course of the disease. Moreover, the course shows that compassion extended to those infected or affected by AIDS will radically change the hearts and lives of individuals.

Materials required: IST: The Church's Response to the HIV/AIDS Crisis by JoAnn E. Butrin

- **ENG 1023/Introductory Writing:** Introductory Writing helps students practice and acquire the fundamental writing principles: parts of speech; sentence structure and sentence types, from simple to compound-complex; and punctuation. The course project consists of four assigned essays, each being submitted incrementally; thus students receive individual feedback from instructors throughout the course. Additionally, the Collateral Reading Assignment (CRA) teaches vital research skills; it requires students to develop a research question and thesis statement. Next they gather notes from scholarly sources, organize their body of research, and write an accurately documented report.

Materials required: IST: Introductory Writing by Sharon Rooney

- **LIT 1303/New Testament Literature:** Knowledge, change, and action: these three terms reflect the objectives of the New Testament Literature course. A panoramic view of the New Testament unifies the study of its messages, doctrines, personalities, and problems of interpretation. This course treats the cultural and historical backgrounds of the New Testament, the life of Christ, the history of the expansion of the early church, and issues that faced the first-century Christians.

Materials required: SG: New Testament Literature by Jesse K. Moon
Textbook: New Testament Survey (2nd ed.) by Merrill C. Tenney

- **LIT 1213/Old Testament Literature: His Story:** This course is a study of beginnings. It shows how the ancient, inspired Hebrew writers expressed in narrative form a record of God's saving deeds from the beginning of

God's work with all humankind. From these narratives, students can see God's unfolding plan of redemption through what Christians believe to be God's revelation. Concepts like covenant, priesthood, law, trust, faithfulness, and righteousness come from the Old Testament. Such knowledge is basic to understanding the New Testament. The Old Testament is the only Bible Jesus, His followers, and the early believers had. Storytelling is one of the oldest methods of communicating from one generation to the next. Learn to tell God's story from the record of the Old Testament and be equipped to pass it on to your generation and those to follow.

Materials required: IST: Old Testament Literature: His Story by Steven Fettke; CRA Textbook: They Spoke from God: A Survey of the Old Testament by William C. Williams

- **HIS 2202/The Church: From Pentecost to the Reformation:** The Church: From Pentecost to the Reformation is an introductory study of Christianity from its birth to the beginnings of the Reformation. The course provides an introduction to history as a scientific discipline and emphasizes the importance of history in relation to the Christian faith. The course deals with the apostolic church, the early church fathers, the ecumenical councils, the emergence of medieval theology and church practice, and the beginning of the Renaissance in Europe. Course content includes a consideration of the contribution of major Christian theologians, the relationship of the church and state, and the rise of monasticism and missions. The twelve lessons enable the student to apply insights from the past to contemporary situations.

Materials required: IST: The Church: From Pentecost to the Reformation by Donald D. Smeeton

- **REL 2013/People and Their Beliefs:** After the introduction to the concept of religion, the course surveys 10 of the prominent living religions of the world: animism of the Third World and religions of India (Hinduism and Sikhism), of East Asia (Taoism, Confucianism, Buddhism, and Shintoism) and of the Middle East (Judaism, Christianity, and Islam). The course treats the origins, development, tenets, and literature of each and evaluates each in the light of Christian concepts. The course concludes with an analysis of the departure of heretical sects from orthodox Christian principles.

Materials required: People and Their Beliefs by Paul C. Wright and a New International Version of the Bible; CRA Textbook: Understanding New Religious Movements (2nd ed.) by John A. Saliba

- **HIS 2302/The Church: From the Reformation Through the 20th Century:** This course provides an introductory study of the history of Christianity from the sixteenth through the twentieth centuries. The student will consider renewal periods, organizational matters, theological issues, and geographic expansion. The student will also examine the lives and contributions of significant Christian preachers, leaders, and theologians, concluding with an assessment of recent trends such as the charismatic renewal and non-Western missionary outreach. The lessons are structured to enable the student to apply insights learned from the past to contemporary situations.

Materials required: IST: The Church: From the Reformation Through the 20th Century by Donald D. Smeeton

- **LDR 3012/Guidelines for Leadership:** The selection and development of Christian leaders is one of the major challenges the church faces. This course provides students with a contemporary theology of Christian leadership. It discusses leadership theory, presents servant-leadership as a model for Christian leaders, discusses biblical principles of leadership, and describes the major functions of leadership.

Materials required: IST: Guidelines for Leadership by John W. Kirkpatrick

- **BUS 2102/Church Business:** Church Business is an introductory study of many of the principles, procedures, and techniques used in today's business world as they apply to the local church and its leadership. In this IST, pastors, church business administrators, and other church leaders will find the problem-solving approach to these subjects of practical value. The course first introduces the student to the organizing and staffing functions of the church that enable it to operate effectively. The student then learns practical methods of raising money for the church's expenses. Other emphases include the importance of keeping good records and ideas on better management of the church's money, facilities, and equipment.

Materials required: IST: Church Business by Joseph W. Kilpatrick

- **EDU 3103/Principles of Teaching:** This course presents a Christian philosophy of education based on the concepts implied in Luke 2:52: "Jesus grew in wisdom and stature, and in favour with God and man." The first unit deals primarily with the characteristics and needs of students at different ages and considers ways Christian teachers can meet these needs. The second unit looks into the fundamental responsibilities of the teacher and how to fulfil them, and the third unit provides practical help in the use of contemporary educational methods. The last unit presents the steps in preparing, presenting, and evaluating lessons.

Materials required: IST: Principles of Teaching by Ronald Shaw and John G. Nill; CRA Textbook: Design for Teaching and Training by Leroy Ford

- **COM 1012/How to Speak in Public:** This course is designed to increase the student's awareness of the importance of speech in all areas of life and human cultures. Its main emphasis is on the values of Christian ministry through speech. The units of the course deal successively with speech and the speaker, resources available to the speaker, the speaker and his or her audience, and intercultural aspects of speech.

Materials required: IST: How to Speak in Public by Louise K. Harrison

- **LDR 4102 Managing Conflict:** This course is a study of the effective managing of conflict, particularly in the church. The course draws from a scriptural foundation with input from contemporary Christian and leadership literature. It begins by exploring the definition of conflict and its stages, emphasizing why managing conflict is a key part of a leader's role in helping the church's mission. Conflict is understood further by examining sources of conflict, communication, and approaches to conflict. A key part of the course includes scriptural perspectives on conflict from Jesus' teaching and biblical case studies. The leader's role in managing conflict is considered, beginning with the leader's heart and moving to strategies for managing and reducing conflict, as well as how churches, organizations, and leaders can grow during conflict.

Materials required: IST: Managing Conflict by Ronald I. Sommers

Assembly Bible College reserves the right to revise all announcements contained in this prospectus and, at its discretion, to make reasonable substitutions or changes in requirements to improve or upgrade academic programs.